

Temporary Foreign Worker Program

Live-in Caregiver Program

Checklist

The following **documents must be included when you apply** for a Labour Market Opinion to hire a live-in caregiver. Please add an " X " in the box next to the documents you are providing.

To be completed and signed by the employer and third-party representative (if applicable)

- Foreign Live-in Caregiver Application: _____
- Employment Contract: _____
- Appointment of Representative form (if applicable): _____
- Live-in Caregiver Room Bedroom Description: _____

Other documents

- A copy of your Notice of Assessment from the Canada Revenue Agency: _____
- Proof of age for each child, if care is for children: long-form birth certificate or adoption certificate, or medical doctor's note confirming the pregnancy and due date of the child: **or** _____
- Proof of age for each senior, if care is for senior people: one of the following: copies of birth certificate showing the date of birth, passport, old age security card: **or** _____
- Medical Disability Certificate for each disabled person (if applicable): _____
- Attestation of Identity Authentication for each employer (if applicable): _____
- Copies of advertisements (if applicable): _____
- Checklist: _____

IMPORTANT

You must include all the documents listed above to avoid delays in processing your application.

If you are hiring a **Live-in Caregiver** (including Québec), please send your application to:

Service Canada
Temporary Foreign Worker Program
P.O. Box 6500
Toronto LCD, Downsview A
Toronto ON
M3M 3K4
Fax: 416-954-3107- or 1-866-720-6094 (toll free)